Accessing Course Reserves

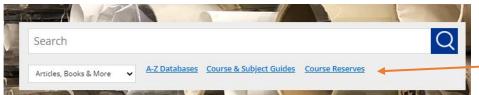
Welcome to the Pitt Libraries' ASK US series.

In this video, you will learn how to search for course reserve items in the library catalog.

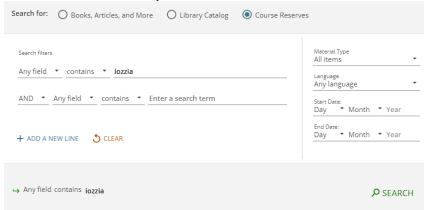
Course Reserves is a library service your professors can use to make your course materials available to you, helping to alleviate the effect of ever-increasing textbook costs. Materials can include print/physical items, electronic reserves, and media.

If you are enrolled in a class that offers physical course reserves,

- 1. Go to library.pitt.edu
- 2. Select the "Course Reserves" link under the main search bar.



3. Use the dropdown menu to search for a course using the instructor name, class name, or course code and browse the list of items on reserve for the class. [Example Instructor name: lozzia]



- 4. Select the title of the item you need.
- 5. Check the library location to determine if a copy of the item is available for check-out.



- 6. Write down the call number and take it to the Service Desk at the appropriate library location.
- 7. A library staff member will retrieve the material and assist you with the check-out process.

If you are enrolled in a class that offers electronic reserves,

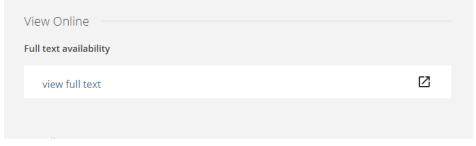
- 1. Go to <u>library.pitt.edu</u>.
- 2. Select the "Course Reserves" link under the main search bar.



- Use the dropdown menu to search for a course using the instructor name, class name, or course code and browse the list of items on reserve for the class.
- 4. Select the *E-RESERVES* link for your course.



5. In the item record, select "view full text".

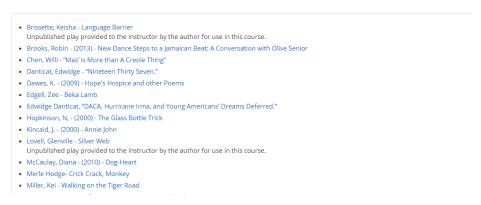


Enter the password provided by your instructor. Passwords are casesensitive.

Please enter the password provided by your instructor or the library to access this content.	
	Go
Need the password? Contact your instructor. Have the password but are having trouble? Please see the password FAQ.	

7. A list of assigned readings will appear. Click on the title to access individual items. If you are off campus, you may be prompted to enter your Pitt username and password to view certain items.

AFRCNA 1349 - Contemporary Caribbean Literature / BROOKS, ROBIN / 20221



For more information about loan limits and fines, or to learn how to suggest books to be placed on course reserve, <u>visit the Course Reserves</u> <u>page</u> on our website.

That's it! You now know how to search for course reserve items in the library catalog!

If you ever have questions, look for the ASK US button to contact library staff by chat or email and we will be happy to help you!